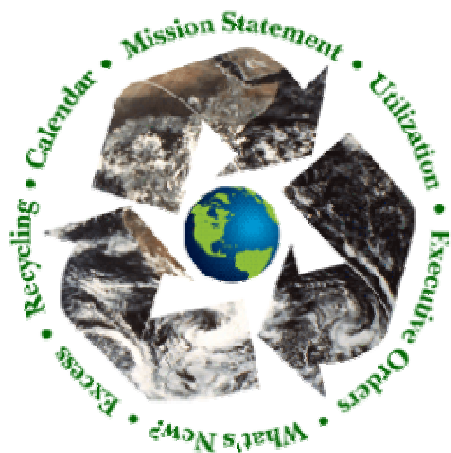


## Recycling Requests for Help



### Requests for help:

First of all, thank you! Your recycling efforts have been paying off. Together, we have helped reduce the amount of waste entering our landfills and helped to conserve our valuable natural resources. Here are some areas where we can help even more:

1. Some items are being placed incorrectly into the recycling bins.  
The janitorial crew has been finding plastic bottles in the glass bins, glass in the newspaper bins, etc.
2. Regular trash is being thrown into the recycle bins.
3. A lot of possibly "brought from home" items such as *open* motor oil bottles, glass (including broken), jars, etc. are being found in the bins.

### How you can help:

Please be sure to segregate your recyclables accordingly and use the appropriate collection containers. To assist you, we have placed signs above each bin with instructions on proper recycling.

Although items from home should be recycled, please recycle locally, not at Glenn. Only a handful of Glenn recycling programs are profitable, so additional items bring additional cost to Glenn. Contact your local city hall or the Cuyahoga County Solid Waste District (<http://www.cuyahogaswd.com/> or 261-443-3749) for recycling programs in your community.

### For a list of items we recycle:

...visit the Recycling and Waste Management pages on the Pollution Prevention/Sustainability website: <http://osat-ext.grc.nasa.gov/emo/pub/P2/recycling.htm>. Also, during Earth Week we will be giving you a personal handy recycling guide. Visit our booth at the Building 15 Cafeteria starting April 15. If you have any questions, please call Michelle Kenzig at X 3-3043, or Mike Hovanic of the Waste Management Team at X 3-9749.



Thank you very much for your continued support of recycling

